

Tamkang University University Affairs Development Plan: "International Talent Recruitment" Implementation Plan

Established by the College of Engineering on September 7, 2018

1. Purpose

To align with Tamkang University's 2023–2027 University Affairs Development Plan, specifically the initiative "International Talent Recruitment – Recruiting Overseas Master's and Doctoral Students," this plan encourages departments to actively recruit international research talent. By inviting overseas students to conduct short-term internships and research at the university, this initiative aims to showcase the university's academic and educational advantages, attracting outstanding international students to enroll in graduate programs. This will not only benefit graduate admissions but also promote the joint publication of papers at international conferences, thereby sustaining the university's research capabilities and enhancing its research output.

2. Definition of Overseas Students

Overseas students are defined as senior undergraduates, master's, or doctoral students from international or cross-strait universities. Foreign exchange or degree students already in Taiwan are not eligible for this plan.

3. Arrival Period

Overseas students may arrive between August 1 and April 30 of each academic year.

4. Duration of Stay

The internship and research period for overseas students should be between two and six months.

5. Financial Support: Overseas students may receive monthly scholarships NT\$12,000. No additional internship salary or subsidies will be provided apart from this scholarship. Students must cover their own round-trip airfare and living expenses, including accommodation, in Taiwan.

6. Other Related Matters

Taiwan Visa Application for Overseas Students: Departments must submit applications to the Ministry of Education and other relevant units at least one month before the students' arrival. For example, in accordance with the Ministry of Education's "Guidelines for Foreign Students Conducting Internships in the Republic of China," the application must include:

- (1) Internship Information Form
- (2) Copy of the student's passport
- (3) Proof of student enrollment

- (4) Internship plan
- (5) Proof that the internship is a course or graduation requirement.

Guidelines for Foreign Students Conducting Internships in Educational Institutions in the Republic of China (Taiwan)

1. Purpose

The Ministry of Education (hereinafter referred to as "the Ministry") has established these guidelines to promote international cooperation and educational exchange. They aim to facilitate foreign students' internships in educational institutions of all levels in the Republic of China (hereinafter referred to as "Taiwan") during their studies. These internships serve as a basis for foreign students to apply for visas through Taiwan's embassies, representative offices, consulates, or other authorized institutions abroad (hereinafter referred to as "overseas missions").

2. Definitions

The terms used in these guidelines are defined as follows:

1. **Foreign students:** Students enrolled in degree programs at foreign universities listed in the Ministry's reference directory.
2. **Schools of all levels:** Public and private schools of all levels in Taiwan.
3. **Educational institutions:** Institutions affiliated with the Ministry or academic research institutions approved under the regulations governing the establishment of academic research institutions.
4. **Internship:** Activities that do not involve labor services, are related to the student's field of study, and are required as part of the student's curriculum or graduation requirements.

3. Requirements for Internships

Foreign students conducting internships in schools or educational institutions in Taiwan must:

1. Undergo a substantive review conducted by the host school or institution to ensure compliance with public order, national security, public interest, and occupational safety standards. The internship must not pose risks such as major occupational hazards.
2. Submit the required documents and materials to the Ministry at least one month before the internship starts. For schools below the senior high school level governed by municipal or county (city) authorities, applications must first be approved by the respective authority and then submitted to the K-12 Education Administration under the Ministry for record. For schools below the senior high school level under the Ministry's jurisdiction, applications should be directly submitted to the K-12 Education Administration. Late or

incomplete applications will not be accepted.

Required documents and materials include:

1. An official letter from the applying school or institution.
2. For educational institutions, a copy of their registration certificate, articles of association, and other relevant documents.
3. Basic information on the foreign student, including name, gender, date of birth, nationality, passport number, school and department of enrollment, residence in Taiwan, and permanent address in their home country or elsewhere.
4. An internship plan specifying the content, its relation to the student's curriculum or graduation requirements, internship location, duration, supervisor, funding, and details of any stipend or living allowance.
5. A copy of the foreign student's passport.
6. A certificate from the student's school confirming enrollment and that the internship is a curriculum requirement or graduation condition.

4. Visa Applications

Foreign students whose internships are approved by the Ministry or the K-12 Education Administration may apply for a visa at Taiwan's overseas missions. The issuance of the visa will be determined at the discretion of the overseas mission.